

ORIENTATION for Full Paper presentation to IV WPSC, 2016

Extent and presentation of articles

Although the Internet allows some flexibility in the size of the articles, authors should strive to propose texts around 15 pages, considering a DIN A4 format, written as single space (single space line) with base letter Times New Roman 12 point, which is equivalent to approximately 50,000 characters.

Article structure

Each original shall contain:

title;

the full name of the author or authors, indicating their place of work and email address;

an abstract in English;

the key words in English;

the text of the article, with pictures and figures if any;

notes and literature.

Divisiones

The general title should be written in bold capital letters 14 points.

It is recommended that the items are divided into two unnumbered hierarchical levels. The titles for the first level will be written in small letters and bold 14 points; the second level in lowercase, italic and bold 12 points. If there is a third level, the title will be written in small letters and italics 12 points.

Typographic elements

Only one font (Times New Roman) and only one size (12 points) have to be used. Final notes and information on the source tables and figures are lower body (10 points).

The uppercase can be used only in the article title and the names of the authors cited in the literature.

The bold type is used only in the titles of the subdivisions and titles of tables and figures. Is not to be use in the body text of the article.

Italics are used in the titles of books and magazines as well as in the titles of the subdivisions of second and possibly third level. Words which are written in a different language shall also be italicized. Exceptionally, they may be used to highlight ideas or words of special significance.

Tables and figures

Tables

They include information that can not go in the text, or to extend or complements what is said in it: pictures, tables and statistics synthetic summaries, among others.

They will be numbered consecutively with Arabic numerals and will be placed in the text, in the place that corresponds to them. We must always refer to them explicitly in the text.

Each table should be headed with the words "Table ..." (example: Table 3) and on the next line will indicate the title, written in small letters and bold. Finally, with a font size of 10 points, the source of information will be indicated. Where appropriate ": Prepared Source" is displayed.

The tables of some complexity will be sent in a separate file.

Figures

Under the denomination of figures are included graphs, maps, photographs, drawings and the like.

Their inclusion in the article should respond to real needs of the content and in no case to mere aesthetic reasons. You should refer to them explicitly in the text of the article.

The figures will be numbered consecutively with Arabic numerals and will be placed in the text, in the place that corresponds to them. They will be sent in a separate file in any of the popular formats (JPG, GIF, PNG, etc.).

Each figure take the foot marked "Figure ..." (eg Figure 4), followed by the title in lowercase bold. Then you can add a brief explanation and an indication of the source, 10 point font without bold.

Notes

The numbered notes are placed at the end of the text and. They will be used to provide additional data or comments on the content of the text and to quote shortly.

In the latter case, the notice will include the author's surname, the year of publication of the work and (s) page (s) where the reference are obtained. For example: Casals, 2001, p. 25 or Casals 2001, p. 25.

In case there are more than three authors may include only the first one followed by "et al.".

References

The complete bibliography must appear at the end of the article, after the notes, ordered alphabetically and, for each author, in chronological order, from oldest to most recent. The reference must be presented obeying international norms (for example ISO 690 or similar).